



EATA Executive Board Meeting
Monday, February 15 , 2021, 7:30-9:00 PM
Location: Virtual

Executive Board: John Hauth (Past- President), Linda Levy (President), John Moyer (President-Elect), Ellen Payne (Secretary), Tim Kelly, (Treasurer), Diane Sartanowicz (District 1 Director), Julie Alexander (District 1 Treasurer), Tanya Dargusch (District 2 Director), Jennifer Brodeur (District 1 Secretary) Larry Cooper (District 2 Secretary) Dave Marchetti (District 2 Treasurer)

- I. Welcome: Linda Levy, President
 - a. Call to order 7:31 PM
 - b. Approval of the minutes
 - i. Executive Board Meeting Minutes 1/8/21
Motion to approve - Tanya Dargusch, Second - Larry Cooper,
Motion Approved 10-0-0-0
 - ii. Business Meeting 1/10/21
Motion to approve - Larry Cooper, Second - Julie Alexander
Motion Approved 10-0-0-0
- II. Announcements
 - a. Executive Board meetings for 2021, 3rd Monday of the month, 7:30-9:00 pm
- III. President's Report - Linda Levy
 - a. V-EATA Numbers
 - i. 1986 people registered for the conference
 - ii. 460 people registered for workshops
 - iii. 89% of capacity filled
 - b. The VP of Cvent Marketing has asked M. Goldenberg if he would be willing to be an official case study for them
 - i. EATA would be on their website under Customer Service Success Stories
- IV. Treasurer's Report - Tim Kelly
 - a. V-EATA financially positive
 - b. Kim Lyons payment was made in January 2021
 - c. \$7500 Cvent credit will be applied to our future conference
 - d. Tim needs information to file taxes with Commonwealth of Massachusetts, John Hauth will provide that information
 - e. Approval of Treasurer's Report
Motion to approve - Diane Sartanowicz, Second - John Moyer

Motion Approved 10-0-0-0

V. Presentation on 75th Anniversary EATA Meeting (2023) – Tim Weston and Dave Csillan (8pm)

- a. Overview of plan for meeting and committee development discussed
- b. Ellen Payne with work with Michael Goldenberg to get them google account access & alias
- c. Next report sent to Linda Levy for April Meeting

VI. Old Business

- a. Updated Board/Liaison spreadsheet – Linda Levy
- b. Updated Committee Chairs and Membership - Linda Levy
 - i. Registration Committee - Eric Schwartz appointed as chair
Motion to approve - John Hauth, Second - Larry Cooper
Motion Approved 10-0-0-0
 - ii. Quiz Bowl Committee - Brett Winston appointed as chair
Motion - Tanya Dargusch, Second - Dave Marchetti
Motion Approved 10-0-0-0
 - iii. Call for nominations on the few outstanding EATA committee spots
- c. P&P Manual additions
 - i. Committee member roles (specific to each committee)
 - ii. We need to add a section on our insurance policies (name/type of policy, the organization we get it from, who is responsible for reviewing it, when does it get reviewed, date the treasurer pays)
 - iii. Our articles of organization in MA (name of the organization we work with, the agent's name – treasurer completes the report when the taxes are files)
- d. By-Laws
 - i. What changes need to be made to the By-Laws? Suggest forming a work group (Diane, Dave, Tim Sensor??). Need to make sure they are written correctly for Commonwealth of MA
- e. Future Discussions
 - i. Face-to-face v. virtual June Meeting (April decision needed)?
 - ii. What should we, as an EB, be doing that we are not doing?

VII. New Business

- a. P&P Manual edits
 - i. Working group of Linda Levy, John Moyer, Larry Cooper, & Ellen Payne assigned to combine updated P&P sections and flush out changes suggested by committee chairs and board members
 - ii. Working group will also address:
 1. P&P Manual additions
 2. Committee member roles (specific to each committee)
 - iii. Do we have a policy on giving out our membership list? A student was doing research and wanted email addresses for EATA members so that he could ask them to be part of his research. How about for job opportunities?
 1. All inquiries go to the NATA.

VIII. Adjournment 9:07 PM

a. Motion - Ellen Payne

Respectfully Submitted,

Ellen K. Payne, PhD, LAT, ATC, EMT
EATA Secretary