

Executive Board Meeting Minutes

Foxwoods Resort, Mashantucket, CT

June 17th-18th, 2013

EATA Executive Board Members: Past President -Diane Sartanowicz (D1),President -John Davis(D2), President Elect- Jennifer Brodeur(D1), Treasurer- Robb Rehberg(D2), Secretary- Jennifer Semle(D1), Paul Ullucci -District 1 Director, Joe Scott -District 1 Treasurer, Sue Guyer -District 1 Secretary, Michael Goldenberg-District 2 Director, Tanya Dargusch-District 2 Secretary, and AJ Duffy-District 2 Treasurer. Guest: Bill von Leer – Site Selection Chair (D2)

Monday June 17, 2013

7:30 am – Breakfast at Junior’s

9:15 am - Tour of MGM Facility

10:30 am – Finish tour and report to Meeting room

Call Meeting to Order – President John Davis @ 10:32am

I. Secretary Report – Jen Semle

A. Executive Board Meeting Minutes –January 4, 2013 Buffalo, NY.

Motion: Diane Sartanowicz makes motion to accept the January 4, 2013 Executive Board Meeting Minutes.

Second: AJ Duffy

Vote: to approve the January 4, 2013 Executive Board Meeting Minutes: 7-0-1 (JenS) Missing: TD/SG Motion carried.

B. Conference Call - February 18, 2013 Minutes

Motion: Paul Ullucci makes a motion to accept the February, 18, 2013 Conference Call Minutes.

Second: Michael Goldenberg

Vote: to accept the February 18, 2013 Minutes: 7-0-1 (JenS) Missing: TD/SG Motion carried.

C. Conference Call – April 29, 2013 Minutes

Motion: AJ Duffy makes a motion to accept the April 29, 2013 Conference Call Minutes.

Second: Diane Sartanowicz

Vote: to accept the April 29, 2013 Minutes: 7-0-1 (JenS) Missing: TD/SG Motion Carried.

II. Treasurer’s Report - Robb Rehberg

A. Review and Approval of 2013-2014 Budget

Motion: AJ Duffy makes motion to accept the 2013-2014 EATA Budget

Second: Tanya Dargausch

Discussions: Proposed Changes – Flat fee speaker travel, Skype for conference calls, Signup4, Increase Registration fees, District handles Student Delegation (SD) travel, Income strategies.

1. Increases:
 - a. Tech/AV – Increased \$29,100 to \$34,950 (internet/AV)
 - b. Catering – increased to \$35,000
 - c. Printing – (note: PATS did something to lessen the costs here-ask)
 - d. Student Catering
2. Unallocated Funds: (+) \$6000 was from the Head Injury Seminar

Charge: John Davis to look at a 2 year trend at who is coming to the banquet from pre-registration numbers. Look at on-site numbers as well. Collect tickets – to force attendees and guests to bring their tickets or turn away. What did we guarantee and what did we serve.

Discussion-Misc:

Donations – must be moved to an account (i.e. donated honorariums etc.)

Travel – Student Delegation needs to stick to their budget given every year.

Pinky Newell - \$1000 flat cost and must be seen in budget (subcategory)

Student Total Attendees – increase from 300 to 400 students (especially for the [100+] breakfast numbers), therefore increases the ST budget for the catering, student member increased to 450 total student member number.

How to balance the budget: Total cost per member to attend Now: $\$125/17.5\text{CEs} = \7.71per CE

Motion: Tanya Dargausch makes motion to move to increase the cost of Conference for the Certified Member et al by \$10.00

Second: Sue Guyer (agreed to amendment)

Amendment: Tanya amends this motion as the new documentation presented by the Treasurer's Report.

[Certified Member: \$130 Certified Non Member: \$375 Certified student: \$85 Student Member: \$80 Student Non Member: \$165]

Vote: for the cost increase as stated in the June 2013 Treasurer's Report: 9-0-1(RR) motion carried.

Motion: AJ makes motion that \$205,156 is our fiscal year 2014 budget

Second: Joe Scott

Vote: to accept the 2013-2014: \$205,156 as our fiscal budget: 9-0-1(RR) motion carried.

Motion: Paul Ullucci makes motion to (endow) take \$13,000 out of “main account”, to transfer to “research grant” so that it will fully endow an \$8000 Scholarship based on a 6% rate of return. Paul amends this motion, as advised by our financial advisor, based on her recommendation within the next few weeks.

Second: AJ Duffy (amend agreed)

Discussion: Financial Advisor needs to be brought up to speed and her advice is needed.

Vote: to transfer \$13,000 (based on what our financial advisor recommends) to research, in order move towards fully endowing “EATA Research”: 10-0-0 motion carried.

Vote: to accept the June 2013-2014 EATA Budget: 9-0-1(RR) motion carried

B. Investment Strategies and Planning (Lisa Quadrini) – will re-connect with Lisa later in the week.

III. Committee Reports (A):

A. Site Selection – 2017 Location – Bill von Leer

In-Person Power Point Presentation and Tour of Foxwoods Property

Notes: Questions – may take a few more days to get answers due to the unique property owner group.

Smoking – we need to mention to our membership that hotel registration needs to be done earlier the better if want a non-smoking room (unfortunately, first come first serve).

1. Issues

- a. AV – PSAV is becoming “a Goliath” (also in Phila. PA.) company. Not as flexible with their cost negotiations. Will be charged an **additional \$2500 fee** if we use another company (i.e. BAV). Note: BAV wants our business and may help re-coop costs.
- b. Location/Fit: Very limited in where we can go, growing in members.
- c. Space: the Student Program. Programming (Research) – flat screens/projector to show the Poster Presentations to cut down in space.

2. Sites:

- a. Philadelphia Downtown Marriott
 - i. Positives – Competitive Discounted parking, Room to grow
 - ii. Negative – AV questions (\$5000-\$6000), internet costs (not negotiable), fair at best service, past history - twice booting us out, space is limited
- b. Philadelphia Loews
 - i. Positives-competitive, redesigned, free internet, free parking if registered, excellent service, Easy negotiations and close, no AV issues. Classrooms for students - better-theater style (600/400).

- ii. Negatives- Meeting space/traffic flow, use all space, parking fills quickly, re-claiming car takes 1-2 hours (make sure to call ahead)
- c. Valley Forge Casino Resort
 - i. Positives - comparable, low food costs, free parking, free internet, new restaurants/clubs
 - ii. Negative – very spread-out, new casino, transport difficult (\$90 from train), antiquated, student classrooms not as big (500/250)

Motion: Michael Goldberg motions to have the 2017 EATA Symposium at Loews, Philadelphia, PA.

Second: Joe Scott

Vote: for the 2017 EATA Symposium to be located at Loews, Philadelphia, PA: 10-0-0 motion unanimous.

B. By-Laws – Tim Sensor

Motion: Michael Goldenberg makes a motion to accept the May 2103 By-Laws Report.

No new Bylaw changes to report.

Second: AJ Duffy

Vote: to approve the May 2103 By-Laws Report: 10-0-0 motion unanimous.

C. History and Archives – Jeff Stone

Motion: Rob Rehberg makes a motion to accept the May 2013 History and Archives Report

Second: Sue Guyer

Discussion: Still has “charges” to complete.

Completed: Gone through half of EATA History and Archives materials and sorted by date.

Plans/Goals for future:

Separating into EATA, Conference, EATA/District Minutes, Banquet, pictures and then what is important to EATA.

Make a list of these items for archivist (at Springfield College) to see what IS important and what is NOT and to find out how much an archivist will cost.

Digitize every single picture and put it up on the website. A topic list is needed. Digitize the minutes.

Note: Will take a look and attempt to increase all complete names of award winners on the program - JD

Vote: to approve the May 2013 History and Archives Report: 10-0-0 motion unanimous.

D. Honors and Awards – Joe Camillone

Motion: Paul Ullucci makes motion to accept the May 2013 Honors and Awards Report

Second: AJ Duffy

Trying to get the general membership to be more active in nominating fellow members for awards.

Nothing to vote on and no budgetary concerns.

Vote: to approve the May 2013 Honors and Awards Report: 10-0-0 motion unanimous.

E. Moyer Award – George O’Neil

Motion: Joe Scott makes a motion to accept the May 2013 Moyer Award Report

Second: Michael Goldenberg

First call for nominations will be made this week.

Vote: to approve the May 2013 Moyer Award Report: 10-0-0 motion carried.

F. Nominations – Barbara Hemphill

Motion: Michael Goldenberg makes a motion to accept the May 2013 Nominations Report.

Second: Joe Scott

Status: in the process of obtaining nominations for the position of EATA Treasurer. As of today, we have three nominations for the position.

Vote: to approve the May 2013 Nominations Report: 10-0-0 motion unanimous.

G. Research –P&P Changes Inclusion- Margie King

Motion: AJ Duffy makes motion to accept the May 2013 Research Report.

Second: Diane Sartanowicz

1. Proposal – Evidence Based Symposium for Program

Discussion: Jenn Brodeur to contact Margie to see if she wants this as a Research to Reality or a workshop.

2. Vote on Kenneth Cameron – new member (Stephanie Mazzerole stepped down but will help on abstract and grant reviews)

Motion: Michael Goldenberg motions to accept Kenneth Cameron to the Research Committee.

Second: Sue Guyer

Vote: to accept Kenneth Cameron to the Research Committee: 9-0-0 (TD missing) motion carried.

Vote: To approve the May 2013 Research Report 8-0-0 (missing DS/PU)

H. Scholarship – Neal Curtis - No written report.

Scoring Tool Rubric – Updated. Same person has their own specific portion of the discretionary rubric that they will fill out for each applicant. [Course work should be the same across the board.]

Discussion: Moving in the right direction and giving us more clarity and taking the tool and making it more objective. (Should they look at the tool to see if it needs to be tweaked?)

Sliding Scale - This does not fix the GPA problem: Need to have both scales up there to be comparable. Most of the schools are based on a 4.0 GPA. Solution: ON FORM: ask them to place on the form which scale (4.0 or 5.0) does their college use?

Note: In the last 10 years, the District 1 applicant numbers and winners have been less.

I. Sponsorship – Dave Csillan

Motion: AJ Duffy makes motions to accept the May 2013 Sponsorship Report.

Second: Sue Guyer

1. Proposal #1. Name Change from Sponsorship Committee to “EATA Sponsorship/Fundraising
2. Proposal #2. Silent Auction – Wanted to have a Silent Auction at EATA.

Motion: Michael Goldenberg motion to approve Proposal #1 and #2 as stated in the May 2013 Sponsorship Committee Report.

Second: Diane Sartanowicz

Vote: 10-0-0 motion unanimous to approve proposals #1 and #2.

Charge: Secretary/Past President to update the P&P (see JD’s corrections made: #6 include logo on banquet program, at the discretion of the EB)

Motion: Joe Scott makes a motion to approve Chris Peduzzi (in good standing) as a member of the Sponsorship/Fundraising Committee.

Second: Paul Ullucci

Vote: to approve Chris Peduzzi as member of Sponsorship/Fundraising Committee: 10-0-0 motion unanimous.

J. Webmaster – Mike Goldenberg

Motion: Jen Semle makes a motion to accept the May 2013 Webmaster Report

Second: AJ Duffy

Need: Help with building the registration website and on-line compendium.

Vote: to approve the May 2013 Webmaster Report: 9-0-1 (MG) motion carried.

K. Quiz Bowl– Greg Janik

Motion: Diane Sartanowicz motions to accept the May 2013 Quiz Bowl Report

Second: Tanya Dargausch

Discussion: On the International QB – The EATA Board is not interested in hosting this again and inform the NATA President that they may take on this task if they wished in the future.

A. P&P Description & Changes - Inclusions for new committee

Motion: Joe Scott motions to approve the May 2013 P&P Addition with changes made by the Executive Board.

(P&P: New “Quiz Bowl Committee”, #1 edit – remove ATEP- remove the “EP”, #9 edit: Plaques-ordered through EATA - Past President Orders, addendum for all of the abbreviations, #5and #6 – where are these? See Appendix and place both Appendices in the P&P) #7-obtain Judges and disseminate ALL Questions & Answers to them in a timely manner - well in advance)

Second: Sue Guyer

Vote: to approve P&P additions with Executive Board changes above: 10-0-0 motion unanimous.

B. Turning Point Equipment

Motion: Michael Goldenberg makes a motion to spend \$2100 to purchase New Turning Point hardware. (Have her call Robb immediately)

Second: Tanya Dargausch

Vote: to give \$2100 for “Turning Point” purchase: 10-0-0 motion unanimous.

Vote: to approve the May 2013 Quiz Bowl Report: 10-0-0 motion unanimous.

L. Exhibits – Bob O’Malley

Complementary Information Spreadsheet on the 3 Bids for Decorators – Needs a vote.

Motion: Michael Goldenberg makes motion to go with Capital Decorators for the Foxwoods Property for January 2014.

Second: Paul Ullucci

Vote: for Capital Decorators for 2014: 10-0-0 motion unanimous.

M. Information Center – Deanna Errico

Motion: AJ Duffy makes motion to accept the Information Center May 2013 Report.

Second: Tanya Dargausch

Discussion: Investigate the cost of a rear projection (about\$1000) set up 10x10 or 5x5 in registration area Portable that BAV can give us a ball park figure. Loop it 24/7. Sell “Ads” for this as well Sponsorship – put at registration. Offer to a “buy-in” to cover our costs (about \$300/day). Define what the ad can be. Revisit wherever we go – the hotels channel and TVs will have our information. Throw up a digitized poster presentation up there as well as. Come up with new things to add.

Note: Loews does NOT have these capabilities.

Vote: to approve the Information Center Report: 9-0-0 (TD absent) motion carried.

N. Registration – Laurie Zaparynski

Motion: AJ makes motion to accept the May 2013 Registration Report

Second: Joe Scott

Discussion: Signup4 -vs. - Paul's Server. Paul has a copy in case any problems arise during registration.

Vote: to accept the May 2013 Registration Report: 9-0-0 (TD absent) motion carried.

O. Workshops – Steve Nemes

Motion: AJ makes motion to accept the May 2013 Workshop Report

Second: Paul Ullucci

Steve has spoken with Jennifer Brodeur about 2014 workshops. List of potentials has been narrowed

Workshops include: CPR, General Medical Skills, Soft Tissue Techniques for Hip and ITB, On the Field PEARLS, Resume Building, Concussion Care P&Ps

Lecture Topics include: Heat Illness Risk, Exertional Sickling, Role of Nutritional Supplements on heat Illness, Non Contact ACL Injuries, Current Concepts to Hip Injuries, KSI Secondary School Study, Mental Health Concerns, Psychological Referral and Treatment, Creating an Athletic Care Committee, Concussions and CT Scans, Secondary EAP, and Low Extremity Rehab.

Vote: to accept the May 2013 Workshop Report: 9-0-0 (TD absent) motion carried.

P. Student Program – Mary

Motion: AJ Duffy makes motion to accept the May 2013 Student Program Report

Second: Joe Scott

Student Delegation (SD) – Chooses - Matt Klics as the President

Note: Their yearly request of \$200 is already in the budget for the "grassroots" so no vote needed.

Vote: to accept the May 2013 Student Program Report: 9-0-0 (TD missing) motion carried.

IV. Director's Reports - Paul Ullucci-D1 / Michael Goldenberg-D2

A quick overview given of NATA Convention – new logo, new rules for Convention: on safety and crowd restrictions since Boston Marathon Bombing, Honors and Awards – MDAT – new shirt with new logo, Financially NATA doing well.

V. Pinky Newell Address

Open floor for nominations, discussion and vote.

Vote: 2014 Pinky Newell Recipient

5:30pm – meeting adjourn for day

7:30 pm – Dinner at Cedars Steak House

7:30am – Working Breakfast in Board Room - Called to order at 7:57am

VI. Program Report – Jennifer Brodeur

Motion: Paul Ullucci makes a motion to accept the June Program Report for the 2014 EATA Program.

Second: Tanya Dargausch

Notes: Put lectures together that make “mini-themes”. Times are not necessarily set, will continue to move things around and have a few spots that need to be filled. Thought to move an active workshop to Monday to try and have something for those able to come down for that morning.

EATA Grant Topic - Research Committee – Take a look at meeting times during Free Communications (or other) – a possible change to Saturday morning (?).

Motion: Paul Ullucci makes a motion to recognize all AT and Student AT who were involved with the Boston Marathon in April 2013 at the EATA Banquet.

Second: Michael Goldenberg

Vote: to recognize the ATs and Student ATs (Boston Marathon) in January 2014: 10-0-0 motion carried.

Vote: to approve the Program Report: 10-0-0 motion unanimous.

VII. New Business

Drop box – A suggestion to move new documents to “drop box” in order to have certain items available to look at for the Executive Board in one location, accessible in a time dated manner. Example: P&P-Last Date - Revision date on the document.

“Greatest Saves” Idea – Acknowledgements of life saving occurrences over the year.

Banners – NATA logo is changing, podium one is missing ‘. Dry clean the banners in early January 2014.

Motion to adjourn: AJ Duffy