

EATA Student Delegation Conference Call Agenda

October 18, 2018

Thursday, 9:00pm

- I. Call to Order (Cassidy Sirois)- at 9:03 pm
- II. Roll Call (Morgan Adams)
  - A. Present:
    - 1. Cassidy Sirois, Delegation President (ME)
    - 2. Morgan Adams, Delegation Secretary (MA)
    - 3. Molly Zabilowicz, Delegation Treasurer (DE)
    - 4. Antonia Ciccarelli, Student Program Chair (NY)
    - 5. Jessica Kerr (PA) Delegation Webmaster
    - 6. Colleen Joyce (VT)
    - 7. Maddison (Maddie) Miller (PA)
    - 8. Amanda Theroux (RI)
    - 9. Mary Mundrane-Zweiacher
    - 10. Timothy Tourville
    - 11. Rachel Geoghegan
    - 12. John Hauth
  - B. Absent:
    - 1. Kevin Block (CT)
    - 2. Jennifer (Jen) Gordon (NY)
    - 3. Emily Guay (NH)
    - 4. Kimberly (Kim) Pane (NJ)
- III. Update of the 2018 EATA Conference (John Hauth)
  - A. Concussion summit 3pm-9:00pm on Friday.
    - 1. Hoping to get a media push with press conference about providing information about the athletic training profession.
  - B. Tying up loose ends on the conference to make sure we are all ready for January.
  - C. Taping contest location is in the grand ball room.
    - 1. Will be sure to ask for the elevated risers for the contest.
    - 2. Similar Quiz Bowl setup as the past after the Taping Contest and Free Communications.
  - D. Student Delegation meeting on Friday morning 9:00am-12:00pm in the Magnolia Room. Non-Board Delegates will then do Registration prep and Registration to follow. Delegation Board member will then be going to the EATA Board meeting to sit in with their counterparts.
  - E. Graduate school exhibitors will need a place to exhibit in the same area as the Student Program (likely will be 2-5 schools represented)
    - 1. Tables will be required for each school, John will look into making sure tables are provided.

- F. Thursday night will be a dinner with student Delegates and EATA leadership, John recommended that Delegates try to arrive before dinner around 6/6:30.
  - 1. The EATA Board is trying to decide to stay on site or if we should go somewhere nice nearby and if the hotel would be able to shuttle us.
  - 2. More information at the next meeting
- G. John confirmed that contracts looked good for Antonia
  - 1. John requests that Antonia relay messages regarding presenters' requirements (PowerPoints, materials, etc.).
- IV. Brief Review of 2018 Student Program (Antonia Ciccarelli)
  - A. Completed program was sent out via email and all contracts have been received back which is a huge achievement.
  - B. Service award winner – Jen Brodeur
    - 1. Jen was incredibly honored to hear she was given this award.
- V. Review of events upon arrival in Valley Forge (Mary)
  - A. Rooming Assignments
    - 1. EATA delegation manual explains that we must room with another delegate for the room to be paid for by the EATA.
    - 2. **Please send your roommate preference (or that you don't have one) to Mary in the next few days/week (except Cassidy and Kevin who will get their own rooms).**
  - B. Hotel Registration for Delegates
    - 1. The hotel will ask for a credit card when you check-in (for incidentals); this is normal. Don't worry, EATA will be paying for room but please don't touch the minibar as it might lead to extra fees which the EATA will not cover.
    - 2. Hotel is provided for Thursday night, Friday night, and Saturday night.
  - C. Thursday Dinner
    - 1. As John mentioned, dinner around 6/6:30
      - a. Typically we will all meet for a "Get Together" before then to put names to faces so try to be in to Valley Forge before 5:00pm.
    - 2. Business Professional for the entire conference
      - a. More information on attire in future meetings.
  - D. Delegation Meeting
    - 1. Friday Morning 9:00am-12:00pm
  - E. Working Registration Desk
    - 1. Friday at 12:00pm we begin stuffing envelopes and making goodie-bags.
    - 2. Registration starts around 4:00pm.
  - F. Travel Arrangements (Molly Zabilowicz)
    - 1. Try to keep travel below \$200.

- a. If you are coming from further away or an inaccessible area, please contact Molly and you can have a conversation about the extra cost of travel.
  - 2. Save all receipts. Don't forget toll receipts too.
  - 3. Delegates should be getting all of our meals with the EATA Delegation so any extra food you purchase will be on your own.
  - 4. Paperwork will be sent out for reimbursement
  - 5. If you don't have enough money up-front, please contact Molly and she will be able to make a plan with you.
- G. Graduate School Exhibitors
  - 1. Nothing set-in-stone but are having interest and should be looking as good as or better than last year.
  - 2. Kuddos to Lenny Angelli for getting this all setup.
- H. Raffle items
  - 1. The graduate exhibitors raffle will be picked by the Keynote Address Presenter.
  - 2. Mary will let us know about items at a future meeting.
- I. Delegate Moderators for Student Program (Mary)
  - 1. All Delegates will be involved in the Program, we want students to realize we are their leadership. A different Delegate moderates for each of the speakers.
  - 2. Cassidy will moderate the Keynote Address and Jen Gordon will do the Leadership Round Table discussion.
  - 3. **Please look through the Program and pick your top 2 presenters (in number order) you'd like to moderate for and send those to Mary. Seniors will likely get their top choice and juniors will also either Moderate a speaker or have a smaller roll with the raffle or something similar. Please send your choice to Mary by October 25<sup>th</sup>.**
- VI. Taping Contest Criteria (Antonia C.)
  - A. Nothing has been changed from the draft previously sent out. As long as everyone agrees, Antonia will send the criteria to Michael Goldenberg to put on the online site.
  - B. Will likely need a new video as criteria has changed and video would be less clear.
    - 1. Molly said she would be able to film the new video to fit the new criteria.
- VII. Leadership Roundtable/NATA Rep info (Jennifer Gordon)
  - A. Jen couldn't be on the call.
  - B. Potential list of speakers: Jen will be speaking with the other NATA D1 and D2 representatives and we should hear a finalized list of speakers from Jen at the next conference call.
- VIII. Old Business (Cassidy S.)
  - A. Grass Roots (Cassidy, Amanda & Emily)

1. Amanda and Emily will be taking on the Grass Roots project, which should be set by the next call.
- B. Masters' program outlines- **Please send your masters' program plan to Tim and Rachel if you have not already.**
  1. If program outlines can be sent ASAP that would be very helpful in figuring out how new Delegates will be selected, and when. As well as the requirements to be selected to the Delegation. The biggest issue is that Programs have different timelines.
  2. Also, please inform Tim and Rachel of how many more years are left in your undergraduate program, and if they are moving into a masters' program.
    - a. As we will be having a combination of undergraduate and graduate students possibly in the Delegation for the next couple of years.
- IX. New Business (Cassidy S.) - None
- X. Next Conference Call
  - A. Next month, will hear from Mary and Cassidy before then.
- XI. Closing Remarks

**Please don't forget to register for the conference if you have not already. Please click on the Delegate box to make sure that you are not charged a Registration fee! Please contact Mary if you have any problems!**

Conference Call Closed at 9:41 pm

Respectfully submitted by,  
Morgan Adams  
EATA Student Delegation Secretary